

ENHANCE YOUR INSPECTIONS!

Worksite inspections are a necessary part of safety. They're also one of the HSC's main duties, and main tools. Ensure you're using them effectively.

WHAT IS AN INSPECTION?

A worksite inspection is a **planned walk-through** or examination of a **worksite** that looks at **hazards, machinery, tools, equipment, and work practices**. Regular inspections reduce incidents and occupational illnesses.

USE YOUR INSPECTIONS TO:

- Compare existing conditions with standards, such as regulations and industry practices
- Determine if gaps exist between workplace practices and standards set by the organization, industry, or legislation
- Identify the root causes for any gaps
- Develop recommendations for corrective action

INSPECTIONS CAN BE



A conduit for communication

Use inspections to communicate with workers about how to **find and correct problems before they cause harm**. During an inspection, **ask workers about their concerns**. Knowing about problems is the first step in solving them.



An opportunity for a second glance

Use inspections to find **defects that may have become common place**, such as housekeeping hazards, unsafe work practices, and hazards in out-of-the-way places, like storage areas.



A way to recognize the positives

Inspections should make employees feel safe, and feel that their concerns are heard. They're meant to improve the workplace and correct deficiencies, not place blame or make people feel pressured. **Comment on positive improvements, note strong safety trends, and recognize when people are making it a priority.**

At worksites that employ **LESS THAN 20 PEOPLE**

HS Representatives must:

- Inspect the worksite at **regular** intervals
- Perform inspections on a **reasonable schedule** as determined with a representative of the employer

At worksites that employ **MORE THAN 20 PEOPLE**

Employers, with the help of their HSC, must establish a health and safety program that, at a minimum, includes:

- **Schedules and procedures for regular worksite inspections**
- **Worker participation procedures** for worksite health and safety, including inspections