

Do you know Health and Safety Committee membership best practices?

Is your workplace new to Health and Safety Committees or Health and Safety Representatives? Ensure you're meeting the standard with these helpful best practices!

Health and Safety Committees (HSCs), and Health and Safety Representatives (HSRs) should:



Hold office for a minimum of 1 year



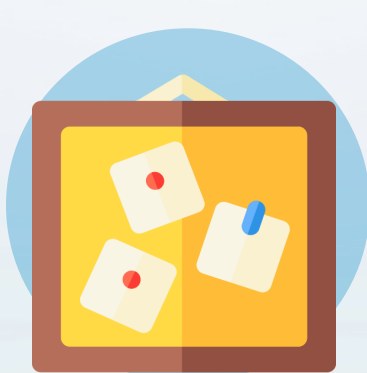
Continue to hold office until a successor is appointed or selected



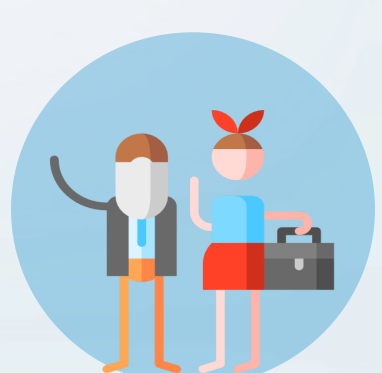
Follow term of office agreements determined by union agreement, or by the agreement of multiple unions, on worksites which have them



Maintain committee continuity by having a term of office so that not all members are replaced in the same year



Implement safety boards at key worksite areas where OHS information can be posted



Maintain committee experience through mentorship of established members to new members



Ensure representative contact information is posted in a conspicuous location at the worksite



Your Terms of Reference should:



Ensure the committee's membership represents all of the OHS concerns at their worksite



Set out a process for replacing departing committee members



Establish a dispute resolution process to use if the committee fails to reach a consensus about a recommendation



Create a process for coordinating with other HSCs at different worksites in your company

Start your HSC on the right foot. Follow these best practices.